

The Corporation of the Township of Laurentian Valley
By-law number 2024-12-067

Being a By-Law to amend By-law 2024-02-011 Establish Charges for the Sale of
Various Items and Tariff of Miscellaneous Fees; and be Cited as "Consolidated
Tariff of Fees By-law"

WHEREAS, Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that municipalities may pass by-laws when the spheres of jurisdiction.

WHEREAS, the Council of the Corporation of the Township of Laurentian Valley has passed by-law 2024-02-011 to Establish Charges for the Sale of Various Items and Tariff of Miscellaneous Fees; and is Cited as "Consolidated Tariff of Fees By-law"

NOW THEREFORE, the Corporation of the Township of Laurentian Valley does hereby amend By-law Number 2024-02-011 as follows:


1. Section 10. of By-law 2024-02-011 be repealed in its entirety and replaced with "That Schedules A, B, C, D, E and F form part of this by-law.
2. That this by-law shall come into force and effect on January 1, 2025".

READ A FIRST AND SECOND TIME THIS 17th DAY OF DECEMBER, 2024.

READ A THIRD TIME AND FINALLY PASSED THIS 17th DAY OF DECEMBER, 2024.



Steve Bennett Mayor



Dean Sauriol, CAO/Clerk

Township of Laurentian Valley

Schedule 'A' to Consolidated Tariff of Fees Bylaw 2024-12-067

Item	2025 Fee
Administration	
<i>Fee Charges for Requests for General Information</i>	
Application Fee (paid on submission of request)	\$ 5.00
Search Time (per 1/4 of an hour)	\$ 7.50
Record Preparation (per 1/4 of an hour)	\$ 15.00
Photocopying (per page)	\$ 0.25
Computer Programming (per 1/4 of an hour to develop program to retrieve info)	\$ 30.00
External electronic media/device - i.e. CD, USB, etc. (per unit)	\$ 10.00
<i>Fee Charges for Request for Personal Information</i>	
Application Fee (paid on submission of request)	\$ 5.00
Photocopying (per page)	\$ 0.25
Computer Programming (per 1/4 of an hour to develop program to retrieve info)	\$ 30.00
External electronic media/device - i.e. CD, USB, etc. (per unit)	\$ 10.00
Tax Certificate (per roll number)	\$ 60.00
Realty Information Sheet (per roll number)	\$ 20.00
NSF Payment	\$ 50.00
Duplicate Tax or Utility Bill	\$ 10.00
Tax Receipt for Income Tax Purposes	\$ 10.00
Commissioning Documents - Ratepayers	No Charge
Commissioning Documents - Non-Ratepayers	\$ 20.00
Transfer to Tax Roll Charge (Water Utility, AR, and Building Permit)	\$ 50.00
Fax - Receive	\$ 2.00
Fax - Transmit	\$ 5.00
Photocopies (per copy)	\$ 0.25
Township Road Maps	\$ 15.00
County Map	\$ 5.00
Fire	
Recreation Burning Permit	\$ -
Open Air Burning Permit	\$ -
Burning Permit Inspection	\$ 25.00
Safety Burning Plan	\$ 25.00
Lottery Licenses	
Break Open Tickets, Bingo, Raffles and Others	3% of prize value
Planning & Building	
Copies of Drawings	cost to reproduce
Copies of Mylar	cost to reproduce
Copies of Official Plan & Zoning By-Laws (text only)	\$ 30.00
Copies of Site Plan Agreements	cost to reproduce
Individual Official Plan or Zoning By-law Map Schedules (per map)	\$ 20.00
Planning/Zoning Confirmation (per roll number)	\$ 60.00
File Search Fee (Building/Septic Permits) (copy charge included)	\$ 30.00
Public Works	
Civic Address - Green Sign Blades	\$ 30.00
Civic Address - Post with Hardware	\$ 30.00
Civic Address - Post with Hardware including sign blade	\$ 45.00
Green Cart - 240 L (price plus HST)	\$ 100.00
Green Cart - 140 L	\$ 60.00
Yellow Cans (price plus HST)	\$ 29.50
Blue Box (price plus HST)	\$ 9.50

Township of Laurentian Valley

Schedule 'A' to Consolidated Tariff of Fees Bylaw 2024-12-067

Item	2025 Fee
Mesh Cover (price plus HST)	\$ 5.00
Entrance/Culverts	\$250 + cost
Water On/Off (per service)	\$ 30.00
Waste collection	\$ 220.00

Township of Laurentian Valley

Schedule 'B' to Consolidated Tariff of Fees By-law 2024-12-067

Item	2025 Fee
Animal Control	
<i>Sterilized Pets</i>	
Up to March 31st	\$ 15.00
After March 31st	\$ 25.00
<i>Unsterilized Pets</i>	
Up to March 31st	\$ 20.00
After March 31st	\$ 30.00
Farm License (up to 5 animals)	\$ 20.00
Kennel License	\$ 100.00
Replacement Tag	\$ 5.00
Dangerous Dog	\$ 500.00
Service Dog	\$ -
Police Dog	\$ -
Impoundement Fee	cost
Mailout of pet tag	\$ 2.00

Township of Laurentian Valley

Schedule 'C' to Consolidated Tariff of Fees By-law 2024-12-067

Item	2025 Fee
Fire Fees	
<i>Fire, Emergency Response Vehicles, and all other municipally owned vehicles and/or equipment</i>	MTO Rates
<i>Wage Rates of responding firefighter(s) and/or other municipal personnel</i>	Current Rate
<i>Fire Watch Standby -per hour per apparatus</i>	MTO Rates
<i>Water Rescue</i>	As per agreement
<i>Letters to Lawyers & Insurance Companies</i>	\$ 75.00
<i>Copy of Fire Report</i>	\$ 75.00
<i>Special Occasion Letter</i>	\$ 30.00
<i>File Search</i>	\$ 30.00
<i>Residential Inspection Upon Request from Owner for Insurance Company (per dwelling unit)</i>	\$ -
<i>Commercial Inspection Upon Request by Owner for Insurance Company (per commercial unit)</i>	\$ -
<i>Inspections of Daycare, Nursery, Schools, Rooming Houses, Facilities etc.</i>	\$ -
<i>Plan Examinations as Related to Fire Protection Equipment (per hour, minimum 1 hour)</i>	\$ 60.00
<i>Fire Route Review (per hour, minimum 1 hour)</i>	\$ 60.00
<i>Open Air Burning Permit</i>	\$ 20.00
<i>Recreational Fire Permit</i>	\$ 10.00
Response Rates for Fire Vehicles	
per fire vehicle for the first hour or any part thereof	MTO Rates
per fire vehicle for each additional 1/2 hour or part thereof	MTO Rates
False Alarm Fees	
First Response over a 12 month period commencing on January 1st each year	
OPP	No Charge
Fire Department	No Charge
Second Response over a 12 month period commencing on January 1st each year	
OPP	No Charge
Fire Department	No Charge
Third Response over a 12 month period commencing on January 1st each year	
OPP	\$ 300.00
Fire Department (per hour per vehicle responding)	\$ 350.00
Fourth Response over a 12 month period commencing on January 1st each year	
OPP	\$ 400.00
Fire Department (per hour per vehicle responding)	\$ 350.00
Fifth Response over a 12 month period commencing on January 1st each year	
OPP	\$ 400.00
Fire Department (per hour per vehicle responding)	\$ 400.00

Township of Laurentian Valley

Schedule 'D' of the Consolidated Tariff of Fees By-law 2024-12-067

Item	2025 Fee
Building Permit	
<i>Base Application Deposit (Non-Refundable)</i>	
	\$ 130.00
<i>Residence - New, Additions or Extensive Renovations (plumbing permit included)</i>	
per square foot	\$ 0.48
minimum	\$ 365.63
<i>Residential - Accessory Building & Decks</i>	
per square foot	\$ 0.39
minimum	\$ 130.00
per square foot if plumbing is required	\$ -
<i>Multi-Residential</i>	
per square foot	\$ 0.52
minimum	\$ 130.00
<i>Solid Fuel Burning Appliance</i>	
	\$ 130.00
<i>Commercial / Industrial - New Construction, Additions or Extensive Renovations (plumbing permit included)</i>	
per square foot	\$ 0.78
minimum	\$ 1,181.25
<i>Commercial / Industrial - Accessory Buildings</i>	
per square foot	\$ 0.52
minimum	\$ 700.00
<i>Agricultural - New Construction, Additions or Extensive Renovations</i>	
per square foot	\$ 0.39
minimum	\$ 548.44
<i>Agricultural - Accessory Buildings</i>	
per square foot	\$ 0.24
minimum	\$ 130.00
<i>Pools</i>	
per square foot	\$ 0.39
minimum	\$ 130.00
<i>Demolition Permits</i>	
	\$ 130.00
<i>Transmitter Tower - 30 Feet and Under</i>	
	\$ 429.00
<i>Transmitter Tower - Over 30 feet</i>	
	\$ 429.00
<i>Change in Use Permits</i>	
	\$ 429.00
<i>Deferral of Revocation of Permits</i>	
	\$ 130.00
<i>Conditional Permit</i>	
	\$ 572.00
<i>Authorization of Equivalentents</i>	
	\$ 357.50
<i>Certificate of Compliance per Section 15.5 of the Ontario Building Code Act, S.O. 1992, c23</i>	
	\$ 220.00
<i>Commencing Construction Without a permit</i>	
	2x fee
Sewer/Septic	
<i>Class 2 Systems (grey-water)</i>	
	\$ 357.50
<i>Class 3 Systems (cesspool)</i>	
	\$ 357.50
<i>Class 4 (leaching bed, filter bed)</i>	
	\$ 429.00
<i>Class 5 (holding tank) - per year</i>	
	\$ 286.00
<i>Investigations - per hour</i>	
	\$ 143.00

Township of Laurentian Valley

Schedule 'E' to Consolidated Tariff of Fees By-law 2024-12-067

Item	2025 Fee
Business Licensing	
<i>Chip Truck</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Food Cart</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Ice Cream Bicycle</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Ice Cream Truck</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Mobile Lunch Truck</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Refreshment Stand</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Storage Trailer, Seacan and Shipping Container</i>	
	Fee Equivalent to Commercial/Industrial Accessory Building Rate as per Schedule D
<i>Topsoil Preservation - Application for Permit to Remove Topsoil</i>	
	\$ 250.00
<i>Secondary Dwelling Application</i>	
	\$ 120.00
<i>Secondary Dwelling Registration</i>	
	\$ 200.00
<i>Secondary Dwelling Change of Ownership</i>	
	\$ 60.00

Township of Laurentian Valley

Tariff & Fees for the Processing of Applications made in respect of Planning Matters under Section 69 of the Planning Act Schedule 'F' to Consolidated Tariff of Fees By-law 2024-12-067

The following fees shall be charged as follows:

1. For Applications for OFFICIAL PLAN AMENDMENTS

ADMINISTRATION FEES	\$1219.20
- Review of applications	
- Preparation and processing of amendment to Official Plan including approval by County and internal costs related to OLT proceedings where Township approved application.	

Professional Services Fees:

LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

COUNTY OF RENFREW FEE	ACTUAL COSTS
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2. (a) For Applications for ZONING BY-LAW AMENDMENTS

ADMINISTRATION FEES	\$1016.00
- Review of application	
- Preparation and processing of amendment to Zoning By-Law including Council approval, circulation and internal costs related to any OLT proceedings where Township approved application.	

Professional Services Fees:

LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

(b) ZONING BY-LAW AMENDMENTS - REMOVAL OF HOLDING SYMBOL AND EXTENSION OF A TEMPORARY USE UNDER SECTION 39.1 (GARDEN SUITE)

Notwithstanding Section 2.(a) for Applications pursuant to Sections 34 and 36 that are to remove a holding symbol and Applications pursuant to Section 39.1 of the Planning Act, 1990, c.P.13, as amended, to extend a temporary use, the following fees shall apply:

ADMINISTRATION FEES	\$406.40
- Review of application	
- Preparation and processing of amendment to Zoning By-Law and circulation	

Professional Services Fees:

LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

3. For Applications pursuant to Section 51 (16) of the Planning Act, 1990 (PLANS OF SUBDIVISION OR PLANS OF CONDOMINIUM)

(a) ADMINISTRATION FEES	\$762.00
- Review of draft plan of subdivision	
- SEPTIC REVIEW FEES (Where required)	

	For block or lot shown on proposed plan	\$152.40
	Professional Services Fees:	
	LEGAL FEES	ACTUAL COSTS
	PEER REVIEW FEES	ACTUAL COSTS
	ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
(b)	Preparation of PreServicing Agreement	\$ 762.00
	Professional Services Fees:	
	LEGAL FEES	ACTUAL COSTS
	PEER REVIEW FEES	ACTUAL COSTS
	ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
(c)	Preparation of Subdivision Agreement	\$ 762.00
	Professional Services Fees:	
	LEGAL FEES	ACTUAL COSTS
	PEER REVIEW FEES	ACTUAL COSTS
	ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
(d)	Request for extension of draft plan approval	\$ 500.00

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

4. For Applications pursuant to Section 53. of the Planning Act, 1990 (CONSENTS)

ADMINISTRATION FEES	\$ 254.00
SEPTIC REVIEW FEES (Where required)	\$ 304.80
KARST REVIEW FEES (Where required)	
- Where no septic review fee also applies	\$ 152.40
- Where a septic review fee also applies	\$ 101.60

(Notwithstanding the value of the fees as set out in 4. above, the fees shall be those in effect at the time of application to the County of Renfrew Land Division Committee, notwithstanding when the application is circulated to the Township by the County.)

5. For Applications pursuant to Section 53(12) and 51(26) of the Planning Act, RSO 1990, c.P. 13, (CONSENT/DEVELOPMENT AGREEMENTS)

ADMINISTRATION FEES	\$406.40
Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township.

Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

6. For Applications pursuant to Section 45(3) of the Planning Act, RSO 1990, c.P. 13, (MINOR VARIANCE OR PERMISSION)

ADMINISTRATION FEES	\$ 711.20
SEPTIC REVIEW FEES (Where required)	\$ 85.73

Professional Services Fees:

LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

7. For Applications pursuant to Section 41(4) of the Planning Act, RSO 1990, c.P. 13, (SITE PLAN CONTROL)

ADMINISTRATION FEES	\$1016.00
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Professional Services Fees:

LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

8. For Requests for Removal of Part Lot Control or to Lift a 0.3 metre (1 foot) reserve:

- ADMINISTRATION FEE	\$152.40
- LEGAL FEES	ACTUAL COSTS

9. For Applications pursuant to Section 34 (6) of the Planning Act, 1990 (CERTIFICATES OF OCCUPANCY)

- ADMINISTRATION & INSPECTION FEES	\$396.24
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10. (i) In order to recover the actual costs of professional services fees, the Township may require an applicant at any stage of the planning process to enter into a Professional Services Agreement, to recover the actual costs of the Township with respect to any planning matter set out in this By-Law.

- (ii) In the event the applicant does not enter into a Professional Services Agreement, the Township may require the applicant to deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for

consideration of any planning matter set out in this By-Law. Further consideration of the said planning matter shall cease until such deposit is received by the Township.

11. PRE-CONSULTATION

- (i) For Items set forth in Sections 1. through 7. of this By-law there shall be a Pre-Consultation Fee of \$203.20. There is no fee for a Preliminary Inquiry which would set out the requirements to be addressed as part of the Pre-Consultation stage required per By-law 2023-02-09 Township of Laurentian Valley Pre-Consultation By-law, or its successor.
- (ii) For Items 1. through 7., if it is determined through the Pre-Application Preliminary Inquiry Process that Professional Services are required, the following shall also apply:

Professional Services Fees	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

- (iii) The Application Fee for the Items set out in Sections 1. through 7. will be reduced by the Pre-Consultation Fee set out in 11.(i) above if an application is filed within 18 months of Pre-Consultation completion and where multiple applications are filed, the credit will be applied only once to one application. Beyond that time period, a special request for credit will have to be filed and a credit will only be applied if the results of the pre-consultation are still valid and there have been no applicable changes to Provincial legislation, applicable planning documents, by-laws or other considerations that would invalidate the results of the Pre-Consultation.