



TOWNSHIP OF LAURENTIAN VALLEY EMPLOYMENT OPPORTUNITY

The Township of Laurentian Valley (LV) is a welcoming community conveniently located along the majestic Ottawa River and the TransCanada Highway. We consist of a balance between small urban and rural areas. Beautiful natural heritage can be explored in many forests, rivers and lakes throughout. LV also boasts benefits from a growing commercial sector, volunteer recreation facilities, and residential developments which provide new and current residents with great opportunities to enjoy the excellent quality of life that LV offers.

We are a family-oriented community and we invite you to experience your aspirations and hopes as well as share your own. We continue to invest in our infrastructure while keeping taxes affordable in order to leave it in great shape for future generations. As we see our community continuing to prosper we ask you to come "Grow With Us."

Treasurer/Deputy CAO

The Township of Laurentian Valley is inviting qualified individuals to submit applications for the position of Treasurer/Deputy CAO.

Reporting to the CAO/Clerk, the Treasurer/Deputy CAO has responsibility for maintaining the financial records of the Corporation, maintains Asset Management Programs for the Corporation, assists auditors with preparation of financial reports of the Corporation and Local Boards, and provides informative financial analysis to Council, Departments, Ratepayers and Provincial Ministries. The Treasurer exercises general financial control over all departments of the Corporation.

Position Qualifications:

- Completion of Post-Secondary Education in Business Administration or Finance.
- A recognized accounting designation would be considered an asset.
- Must have a minimum of five years experience in a Finance Department at a Management level.
- Experience in Municipal Tax Administration and finances would be considered an asset.
- Knowledge of Vadim i-City Financial suite programs would be considered an asset.
- CMO Designation would be considered an asset.
- Strong interpersonal skills combined with excellent oral and written communication skills.
- Working knowledge of payroll management and Municipal year end auditing process.
- Superior analytical and strategic skills.
- Must be bondable.

Compensation: (2025 rates): \$108,402.68 - \$126,236.30 (35 hours per week, with OMERS and benefit package).

Please forward your detailed resume with covering letter (in MS Word or PDF format), referencing "Treasurer/Deputy CAO" by Wednesday, March 27, 2025 at 2:00 p.m. to Dean Sauriol, CAO/Clerk at hr@lvtownship.ca or by mail to 460 Witt Road, Pembroke ON K8A 6W5

For a full job description please visit our website at www.lvtownship.ca/careers

The Township is committed to providing a barrier free workplace. If accommodation is required during the selection or interview process, it will be available upon request. This job posting is available in an accessible format upon request. We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act and will be used for the purpose of candidate selection.